

**BOOTHEEL COUNSELING SERVICES
POLICY & PROCEDURES**

Online Privacy Policy*	Update: 11.8.23	Policy#: 1J-105
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POLICY: Bootheel Counseling Services respects the privacy of every individual who visits www.bootheelcounseling.com. This notice explains our online information practices. Because your privacy is important to us, we provide you with notice and choices about the collection of personal data collected via this website.

Guests who visit our website have the option of providing contact information under the link “contact us”. The following information may be provided under this link: name, email, phone, and comments. This information is not shared outside the agency. This information is only shared within the agency for the purposes of scheduling appointments, employment and services referrals.

Guests who have filled out the contact information on the website may contact Bootheel Counseling Services at 573-471-0800 to review personal information that has been collected.

**There is not an opportunity to donate via the website. Therefore, an Internet Privacy Policy for donors is not needed. Information from persons who donate to Bootheel Counseling Services will not be shared outside the agency unless the donor gives specific instruction to do so.*